

TRING SQUASH CLUB

MINUTES OF COMMITTEE MEETING HELD ON TUESDAY 24TH MARCH 2020 (REMOTE)

1. ATTENDED BY

Mark Bullard (MB), Joanne Preston (JP), Chas Lefevre (CL), Matt Duncan (MD), Merrill Trueman (MT), Anthony Palmer (AP), Keith Warman (KW), James Walton (JW), Peter Barham (PB), Katie Winterstein (KWi)

The minutes of the previous were approved.

2. APOLOGIES FOR ABSENCE

Paul Armstrong (PA), Jon Slade (JS),

3. MATTERS ARISING

Honours boards

Since the previous meetings, JS had received quotes for more modern looking acrylic honours boards. Committee were in favour of replacing the existing boards and this would proceed.

MMM

Request whether we could link from MMM to the Tring Website – JP to ask MMM to confirm if this would be possible.

4. OFFICERS' REPORTS

A – CHAIRMAN

MB thanked CL for organising another great Handicap tournament and congratulations to junior member, Jacob Hendin, for winning.

MB thanked Paul Hobday for organising the Racketball tournament, the final having recently being played behind closed doors before the club was shut. Congratulations to Steve Malduca for winning the tournament.

Unfortunately the Alison Waters evening was postponed due to Alison picking up an injury. This will be rearranged at a future date, tbc when we have clarity on when the club can open and we can hold social gatherings again.

MB thanked the committee for the emergency meeting held last Tuesday, 17th March. Before the lock down, MB had discussed with a number of members and they agreed with the committee decisions made at that meeting.

Club employees – covered later. The club has written to our 2 employees, the bar manager and the cleaning staff, to confirm that if they wanted to self isolate during the current times then they could do so on full pay. The gardener has been stood down for the time being.

Hand gel has arrived – will be installed for maintenance staff during the lockdown.

MB aware of the table tennis coaching that has been going on during a Friday night. There is a table tennis coach who is not a member but has facilities access. The table tennis coaching has evolved from individual sessions to being booked as a group session for a few court times. Court 3 will no longer be booked for table tennis coaching. Committee discussed that as group sessions has not been agreed then it should not be booked as group sessions, particularly as there is pressure on courts for junior coaching (the club currently has a waiting list). Individual members could continue to book courts in their name should they wish to have coaching.

Pendley Shield booked for– 3rd/4th July. TBC whether it will go ahead or whether it will be delayed.

Chilfest has been postponed to the August bank holiday weekend.

Development plan – ongoing with MB. Has made some progress recently but has had to put on hold given the current situation.

Tring Squash club sponsors board – ongoing with MB

B – TREASURER

PB presented the club's accounts for the 6 months to Dec 31st, 2019.

PB also provided a summary of the Arnold Homes PSA event. This ended up with a deficit of £4,294 vs the original budget of a £1,269 surplus. If the club hold another event then MB noted that we would need to consider carefully what level of event we would hold given the loss we incurred during the last event.

Current cash in hand of £165k.

The P&L for 6m this year to Dec 19 shows a profit of £11,450 compared to £23,859 for 6m to Dec 18, which was artificially high and compares to £13k profit for the prior year 6m to Dec 2017.

The £12,409 reduction in profit for the 6m TY vs LY (£11,450 vs £23,859) can be largely explained by 3 items, making up £11,425 of the difference:-

1. £4,294 – PSA Event deficit whereas we didn't hold the event in equivalent period 6m months to Dec 2018 (was held in May 18 - but also broke even)
2. £5,342 – Paypal court bookings drawdown made on July 1st 2018 which inflated the profits for 6m to Dec 18 as would have related to income in prior year (I explained this at AGM)
3. £1,789 – higher total club expenses (£35,539 TY vs £33,770 LY), of which £1,427 was more booking system costs due to MMM (£2,198 VS £771)

One final point is that the split of income shown in the P&L between Subs and Court bookings is not accurate individually but in total is correct. This is because the MMM income drawn down into the bank through Stripe does not indicate the type of income so it has all been allocated to Subs at this point (except the £3,025 PSA ticket sales

which was the number Mark told me – and I have allocated to the PSA deficit balance).

I am in the middle of analysing all the MMM income. When I have finished this work I will do the necessary re-allocation adjustments to the correct accounts but it will not impact the overall bottom line number.

Current quarter revenue will be down due to the club closure.

Committee thanked PB for the presentation of a good set of accounts.

C – MEMBERSHIP SECRETARY

Total current membership: 373, including:

Adult: 236

Junior – 65

Life – 25

Social – 28

Student - 6

D – SECRETARY

No report.

5. TEAM REPORTS:

Men's Captain –

The 1st team have completed their fixtures and are projected to finish 4th in division 1 if other teams outstanding fixtures are completed.

The 2nd team have one outstanding fixture but will finish as runners-up in division 2.

The 3rd team also have one outstanding fixture and are projected to finish 4th in division 3.

Herts team squash is suspended so I do not expect there to be a summer season even though a date, 22nd June 2020, has been set for their AGM.

I would like to thank team captains, Alex, Steve and Matt, for putting out a team every week, running their teams so well and for the great finishing positions they managed!

Ladies' Captain –

The Ladies 1st team managed to finish their Hertfordshire league games before the closure of the club. There is a couple of results still to come in but they won't affect the final positions. After a strong second half of the season, we came second, on equal points with the top team, Activeless. So close ...!

Division 1: Winter Ladies 2019/20

[Home](#) | [Division List](#)

	Team		P	W	L	D	F	A	Pen	Total
1	Activeless	★	15	11	2	2	179	67	0	179
2	Tring	★	15	9	4	2	179	100	0	179
3	Harpenden	!	14	9	4	1	142	100	0	142
4	Nuffield	★	15	6	8	1	122	152	0	122
5	Allenburys	!	13	4	9	0	82	164	0	82
6	Letchworth	!	14	1	13	0	54	175	0	54

The Bucks league still had a few matches to be played when the clubs were closed. The remaining matches will have the points split between the teams. The 1st team will end up mid-table, either 3rd or 4th out of 6. The 2nd team will end up last after a tough season.

Thanks to Becky for running the second team again this year. She is retiring from the duties so we are looking for a new second team captain for next season.

6. JUNIOR REPORT

No report, everything on hold.

7. OTHER REPORTS –

House –

Balcony, Corridor and surrounds of Crt 3

The removal of any unnecessary wiring is almost finished. BT have been in contact to assist. Nigel is trying to document/label the telecoms in the club.

The stamp m/c will be removed.

Once redundant cables and equipment has been removed, holes will be filled and the area re-painted.

The men's shower ceiling will be painted.

Replacement of existing Court Lights with LED.

Further to original costs provided by Matt to replace the court lights with LED fittings, the installation cost is £1490 + VAT.

Other lighting

To replace all other of the fittings in the club with LED equivalents would cost £2765 + VAT and would save 5KwH. MB commented that we should consider whether we want to do like for like lighting replacement or whether we want to update the lighting overall before going ahead. AP noted that we had previously

had a suggestion from Oakman Inns. MB to speak to Chris Langford to see if the offer of assistance was still available.

Shower Performance

The club has received a proposal to address the shower performance problem.

An investigation was undertaken, including checking out the existing system and performance measurements.

The proposal is to install an accumulator tank to maintain water flow. An indicative cost is £8,500 + VAT, which includes supply and fit of the plumbing and electrical work for 12 showers.

The club would need to find a location approved by a structural engineer suitable to bear the load of the tank which would be an additional cost.

MB revert to clarify whether the tank for 12 showers is required, or something smaller would be sufficient. Also to clarify whether an accumulator tank would reduce inconsistencies in the water pressure coming in. Any other questions to be submitted to MB.

Showers Cleaning

The 6 monthly deep clean for scheduled for next month.

Court 3 Carpets

To be discussed. Nigel has received quotes for replacing the carpets and nosing behind court 3. MB proposed to hold on this pending potential changes per the development plan and to keep the rolling repairs going. KW enquired the cost for replacing everything with full carpet (no nosing). MB to ask Nigel to get a price.

Club closure

Actions taken so far:-

Court booking is disabled

Ambient temperature is being reduced and heating hours reduced

Bar perishables have been disposed of and pipes clean and filled with water.

Urinal flush has been turned off. Occasionally water will be poured into sinks and urinals to prevent the traps emptying through evaporation.

Courts lights have been turned off at the consumer unit.

Oven turned off at the consumer unit.

MB to check with Nigel Kerry if hot water is turned off.

General Items

Games room fire door handle has been replaced making it much easier to shut.

Oven has been cleaned as it will be every 6 months

Front door closing mechanism adjusted.

Frame of Fire exit door in Games Room to be repaired by Mike Griffiths. He is also going to fit some shelves in under stairs cupboard. That will enable stuff that is currently in cupboard under Crt 3 to be made more easily accessible (e.g. Bridge Club)

Jon has filled the water softener with last of salt and will arrange with Betty to supply more when required.

Fitting of lock to Ladies changing room still to be done. Committee discussed that a simple combination lock would satisfy the concerns raised and can be left on the latch for those that weren't concerned. AP pointed out that we would need to make the ladies aware that there would be a risk of people not being able to get in if someone had slipped and hurt themselves in the shower, albeit minimal. Committee were happy for this to be installed.

Nigel wishes to thank PB for paying suppliers promptly.

Social –

All near term events have been cancelled. Others will be reviewed.

8. ANY OTHER BUSINESS

Covid-19 threats & actions

The club will need to wait to see what happens before deciding whether the club tournament will be rearranged. The summer/racketball leagues we will wait to hear from the Herts league.

Committee agreed that the membership fees are kept to a minimum and therefore refunds for membership due to the closed period would not be possible.

PIR sensors on courts

It has been raised that there are often courts booked which are not used and therefore it the electricity is being wasted. The possibility of installing PIR sensors had been mentioned. MB would question whether the PIR sensor could sit in series with the MMM lighting control. MB to speak to House, Tony Gammage & MMM to see if they can be installed.

Solar panels

CL has received quotes for installing solar panels. Committee discussed the benefits (cost savings on monthly bills and greener energy) and potential issues (payback time and load baring issues on the roof) regarding the installation of the solar panels. CL suggested the installation of an energy meter so the club can measure energy consumption during the different times of the day so that we can determine the actual usage of electricity at the club and therefore determine the

actual cost benefits of installing solar panels. The cost of the meter is up to £150. Committee agreed that installing a meter was a sensible and useful way forward.

Communication between committee members

Discussion was held to ensure all committee members are included on email discussions relevant to the entire committee.

LED Court Lighting

MD had provided committee with quotes for the LED court lighting installation. Committee approved proceeding with the quotes.

M.O.T band night

Unfortunately cancelled due to the current circumstances. Refunds will be issued. Tickets brought by MMM have already been refunded, cash ticket sales will be refunded when possible.

Bar Closure

Fullers and Tring Brewery agreed to take unopened barrel back with a credit note for Tring. Deep clean of bar area to be undertaken while the bar is shut.

9. NEXT MEETING

2 June 2020

The meeting closed at 21:47

Joanne Preston

Tring Squash Club Secretary