

England Squash COVID-19 Club Risk Assessment

You should review and update this template in line with the specific situation and circumstances of your club/venue. This may mean adding or removing items from this risk assessment – ultimately it is your responsibility to ensure that this is comprehensive and correct for your club/venue.

Date of assessment	Person Undertaking Risk Assessment (COVID-19 Officer)	Club name	Facility Address	Club Activities	Risk Assessment Scope	Risk Assessment issue Number
26th October 2020	Mark Bullard	Tring Squash Club	Cow Lane, Tring HP235NS	<ul style="list-style-type: none"> Squash/Squash57 Table Tennis Bar 	<ul style="list-style-type: none"> Squash/Squash57 Table Tennis 	06
Persons Exposed e.g. Employee(s), Visitor, Member of Public etc.		Maximum Number of People Exposed		Frequency and Duration of Exposure		
Squash coaches, bar staff, members who play squash squash57 & table tennis, members in the clubhouse common areas		20		Daily between 09.00 and 22.00		
Level of Risk: Index to RAG categorisation in the following risk assessment						
Low		Medium		High		

Identified Risks:

- COVID-19 is highly infectious disease.
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

- Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
- HSE Guidelines - <https://www.hse.gov.uk/news/coronavirus.htm>

Area	Identified Risk	Actions to Control Risk	RAG status post-control			Actioned Yes or name	Further Controls/ Action Required
			Green	Amber	Red		
1. GOVERNANCE & MANAGEMENT	1. Inadequate procedures to keep participants safe	Regular squash/squash57/table tennis section committee meetings held to prepare for the re-start By way of minuting the meetings, Action Plan prepared and tracked for safe re-start of squash, squash57 & table tennis				yes	None at this stage
	2. Inadequate procedures to keep participants safe	Clear Covid-19 secure playing protocols issued to members by email and posted to club website				yes	None at this stage
	3. Processes not Applied	Clear covering letter to members (for the above protocols) emphasising the responsibility of everybody and signalling that members may not be allowed to play if they flout the protocols				yes	Squash committee members to monitor when they are at the club and take enforcement action if necessary
	4. Members unaware of new infection controls	Communication of playing protocols to members England Squash guidance posters on doors of each court				yes	Reminders/reinforcement messages to be issued if necessary

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Yes or name	Further Controls/ Action Required
2. CLUB ENVIRONMENT	2.1 Infection	Signage and wayfinding already installed as part of the previous re-starts of: <ul style="list-style-type: none"> • hospitality, i.e. the club bar and lounge; and • toilets 				yes	Under continual review

	2.2 Infection	Since the bar (and, therefore, the clubhouse) re-opened, daily (early morning) cleaning of all the off-court areas has recommenced including the toilets and changing rooms. Frequently used and touched surfaces and cleaned more often.				yes	None at this stage
	2.3 Infection	Hand sanitisers are positioned at all entry/exit points and at the entry point to all courts. there will also be alcohol based cleaning materials, once off use wipes and dustbins positioned at the entry to all four courts as well as in the toilets and changing rooms.				yes	Ensure the sanitiser contents are replenished every day
	2.4 Infection	The bar staff have a hygiene protocol for regular cleaning during bar opening hours				yes	None at this stage
	2.5 Infection	Furniture has been removed and/or repositioned, both indoors and outdoors, to limit gatherings and so that social distancing is maintained.				yes	None at this stage
	2.6 Infection	The kitchen is currently closed to members, only the bar staff have access to it through the door in the bar. Members should only use the kitchen to access the first aid kit if required.				yes	None at this stage
	2.7 Infection	Regular email contact and website updates have occurred as part of the previous re-starts, so that members are up to date on (a) the actions the club has taken, and (b) the actions expected of members				David Suter	Update website
	2.8 Infection	The balcony area above courts is closed, it should only used in an emergency and to help with coaching events.				yes	None at this stage
	2.9 Infection	The showers and changing rooms are open under strict social distancing protocols. Members using the facility will be expected to bring extra towels to ensure that they only handle their own belongings and carry those belongings on to court with them when playing not leaving any items in the changing room. Members will be expected to use their own towels to turn on & off the showers etc & to avoid touching any surfaces with their bare hands. They should also use their own towel to sit on if they wish to use the benches in the changing area.				yes	None at this stage
	2.10 Infection	The toilets have an established hygiene and social distancing protocol from when the bar opened.				yes	None at this stage

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Yes or name	Further Controls/ Action Required
3. SQUASH COURTS	3.1 Infection	All four courts were completely refurbished and cleaned during the closed period and have not been used since therefore a further deep clean is not felt necessary.				yes	None at this stage
	3.2 Infection	Thereafter, there is an early morning daily thorough cleaning of all courts and the frequently used touch points and surfaces are cleaned more often.				yes	None at this stage
	3.3 Infection	Members are expected to wear a face covering when not on court or in the changing rooms. The club uses the same entry/exit route and therefore members are expected to social distance in these areas.				yes	None at this stage
	3.4 Infection	The Court booking system software has been re-written and introduced to members from 1st November 2020 to maximise court usage within the guidelines from England Squash. Court bookings will now run from approximately 09.00 through to 22.00 allowing a 20 minute lights-out break between all bookings of 40 minutes or 1 hour (court 2 only) to allow for air circulation and the evaporation of sweat. Therefore if a 40 minute court is available at midday it will be unavailable at 12.40 for 20 minutes and therefore available again at 13.00 for another 40 minutes etc etc.				yes	Effectiveness to be reviewed on an ongoing basis.
	3.5 Infection	An initial few minutes of each court booking has been allocated for sanitisation of equipment and common touch areas (e.g. door handles) by the incoming players.				yes	None at this stage
	3.6 Infection	As the club is operating as completely cashless, all court bookings and payments will be contactless using your own personal device. The Kiosk booking screen will not be reinstated at present.				yes	None at this stage
	3.7 Infection	Both player names (or 'solo') need be entered in to MMM, therefore it would be best to invite your opponent to play through MMM before booking a court. By doing this, (a) a record will be kept of everyone who has entered the club to play squash, and (b) we are able to evidence that attendance numbers present no risk to social distancing. It would also be helpful if everyone used their fob when entering the club and that they did not 'tailgate' in behind another member.				yes	None at this stage

	3.8 Infection	The playing protocols make it clear that play is restricted to the formats prescribed by England Squash.				yes	None at this stage
	3.9 Infection	No kit is to be stored at the club, during your time at the club you must keep your kit with you at all times or place it on the kit storage racks if you are in the bar.				yes	None at this stage
	3.10 Infection	Hand sanitisers, wipes and pedal bins will be positioned outside each court				yes	Ensure the sanitiser contents are replenished every day
Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Yes or name	Further Controls/ Action Required
4. PLAYERS & STAFF	4.1 Infection	The playing protocols are explicit that anyone feeling unwell or showing any Covid-19 symptoms must not visit the club				yes	None at this stage
	4.2 Infection	In line with the playing protocols, the ball must be cleaned with a disinfectant wipe before entering the court and when, during play, the second player handles the ball.				yes	None at this stage
	4.3 Infection	Each player is required to bring a towel onto court to wipe away sweat, and it is explicit that there is to be no hand wiping on court walls or floor.				yes	None at this stage
	4.4 Infection	Similarly, each player is advised to bring their own filled water bottle, as the communal water fountain will be unavailable.				yes	None at this stage
	4.5 Infection	All players are required to remain on court during the duration of the court booking with all of their kit.				yes	None at this stage
	4.6 Infection	All players are required to arrive changed no earlier that 5 minutes before their court booking. Warm-ups are to be done outside or at home pre-arrival.				yes	None at this stage
	4.7 Infection	All players are required to leave the court area immediately at the end of their court booking.				yes	None at this stage
	4.8 Infection	If players wish to remain at the club for a post-match drink, they are required to shower and change from their sports kit.				yes	None at this stage

	4.9 Infection	<p>All coaches are required to maintain social distancing at all times. Sessions will be restricted to max 6 participants per session, with a maximum of two participants per court.</p> <p>All on court coaching is restricted to a maximum of 1 coach to 2 participants.</p> <p>There will only be one coaching group (6 participants plus the coach) at a single time.</p> <p>Touch points and surfaces of used areas will be spray cleaned between coaching sessions.</p> <p>Attendees will need to complete the consent form prior to attending the coaching and on arrival to group coaching confirm none of three main symptoms of COVID-19 (high temperature, loss of taste/smell, new persistent cough).</p> <p>Temperature will also be taken on arrival.</p>				yes	None at this stage
--	---------------	---	--	--	--	-----	--------------------

Completed by	Role	Assessment Review Date
Mark Bullard	Squash, Squash57 & Table Tennis Chairman	26th October 2020

